Resource and Scheduling Tool User Guide

# Overview

A resource and scheduling tool that aims to streamline a few work processes (which requires connection between multiple excel sheets) in a manufacturing environment.

The primary aim is to make sure all jobs have adequate resources allocated to it and the job can be completed before a stipulated deadline or a date recommendation (for the deadline) will be provided based on current resource available.

Submission Content:

Submission contains 5 files in total, as described below:

**Two .py scripts:**

1. IE5600 Main Code Base.py
2. class\_functions.py (script containing all the user defined functions and classes)

**Two .csv files\*:**

1. employee.csv (an eg. Of Employee details a company might have)
2. job.csv (an example of scheduled jobs that a company might have)

*\*Note: The .csv files should not be edited as the intent of these files is to “act” as an initial database to load data and assumes that the employee and jobs data are accurate and in the correct format.*

**One .docx file:**

1. Scheduling Program User Guide

# Set up

Description of context:

All files above (described in Submission content) must be located within the same file path, due to connections between the .py scripts and loading of data from .csv files.

The .csv files act as initial data for initialisation of the Tool, with the following data columns described below:

The employee.csv contains information of each employee using the following columns:

* Employee ID – integers only
* First Name
* Last Name
* Hourly Rate – numerical values (SGD$)
* Total Hours per day – numerical values, describing the number of hours an employee has
* Competency – numerical values
* Craft – “Machinery”, “Metals”, or “Instrument/Electrical”

The job.csv database contains information of each job using the following columns:

* Job Name
* Start Date – must be in the format of dd/mm/yyyy, e.g. 15/2/2023
* Completion by Date – must be in the format of dd/mm/yyyy
* Resources required – in hours, numerical values only
* Total Cost – numerical values (SGD$)
* Craft - can only be “Machinery”, “Metals”, or “Instrument/Electrical”

These jobs are accurate in terms of the checks between Resources required and Total Hours Per Day in the employee.csv by craft and hence can be scheduled when the Tool is initialised

Set-up steps:

1. Place all five submission files in the same folder
2. On the Terminal or command line, run script “IE5600 Main Code base”.py
3. Do these initialisation steps (in yellow) 🡪 Option 1: Upload Employee/Job Database [From .CSV only] 🡪 1: Employee database 🡪 Input “Y” to the prompt: Do you want to proceed with another action? Y/N
4. The Calendar Resource has been initialised, **please proceed with Test Cases below**
5. (Optional) Once step 1- 4 is completed, initialising of job database is also available through these steps: 🡪 Option 1: Upload Employee/Job Database [From .CSV only] 🡪 2: Job database 🡪 Input “Y” to the prompt: Do you want to proceed with another action? Y/N

Once the above steps are done, resource and scheduling tool is ready for use and the tool works for the date range of 2022-12-31 to 2042-12-31.

Note: This date range can be extended further based on the datetime in-built python module, however, this is not our intention at this point.

# Classes

\*Classes are defined in the class\_functions.py file, there are a total of two classes

1.Job Class (Public Class)

Attributes:

* job\_id
* job\_name
* start\_date
* due\_date (original planned due date inputted by User **or** the recommended due date based on resource available after function scheduleJobCheck is called)
* resources
* total\_cost
* employees (this is an association relationship with the employee class)
* craft
* scheduled\_end\_date (This is the actual end date of the job scheduled in the system, not necessarily the same as the user input due date)

Methods:

Nil

2.Employee Class (Private Class)

Attributes:

* emp\_id (Employee ID)
* first\_name
* last\_name
* hourly\_rate
* total\_hours\_per\_day
* competency
* craft

Methods:

* getter/setter methods for all attributes above (instance method) [rmb to add setCraft]
* CurrentEmployeeCount (static method)
* addEmployee (static method)
* removeEmployee (static method)

# Functions

## Upload employee/job database

### Upload employee database

If “employee.csv” is present in the same folder with the right format, a list of employee object will be created and stored in the variable list\_of\_employees.

At the same time, a calendar in the form of dictionary – calendar\_resource\_dict will be created from 31 Dec 2022 to 31 Dec 2042, the calendar contains the available resource each day in the duration stated above in the below data structure.

### Upload job database

If “job.csv” is present in the same folder with the right format, a list of employee object will be created and stored in the variable list\_of\_jobs.

## Add/Remove Employees or Update Job(s)

### Add an employee to database

Follow the program prompt and enter the following details, separated by commas: Employee ID, First Name, Last Name, Hourly Rate, Total Hours Per Day, Competency, Craft, Employee Start Date in yyyy-mm-dd

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| --- | --- |
| Sample input | Sample output |
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|  |  |

### Remove an employee from database

Follow the program prompt and enter Employee ID and Last Day of Work in yyyy-mm-dd with commas separating each input

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| --- | --- |
| Sample input | Sample output |
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### Update existing job details

Not yet written

## Schedule a job

Follow the program prompt and enter the following details, separated by commas: Job Name, Start Date in yyyy-mm-dd, Due Date in yyyy-mm-dd, Resources Required in hours, Total cost, Craft Required

The program will call for the *scheduleJobCheck* function and check the earliest possible day where workers from the right craft has hours available to fulfil the resources required, and whether job can be completed before its due date given the earliest possible start date. If it is feasible, program will prompt user to confirm before proceeding for actual job scheduling.

The actual job scheduling is conducted via the *scheduleJob* function, where the required resource is subtracted from the available hours of the respective craft workers in the calendar dictionary. The program will output the job number, job name and the resource requirement.

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| --- | --- |
| Sample input | Sample output |
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## KPI

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## Additional functions

* Print out the work lineup and free hours for a particular employee in the next 1 month
* Putting rubrics here for reference. To remove before submission

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| --- |
| Problem can only be feasibly solved with computer programming with enhanced productivity and effectiveness  Sufficient use cases to cover affected processes and additional use cases for advanced scenarios  Use cases adopt proper algorithmic thinking  Usage of appropriate basic Python data structures and user-defined data structures  More advanced searching and soring algorithms or attempt to optimize algorithms  Data persistence to files  Appropriate CUI with prompts, cues, feedback message and input data validation |